



**Los Angeles County Office of Violence Prevention
Regional Violence Prevention Coalitions (RVPC)
RVPC Coalition Planning Worksheet**

INSTRUCTIONS: Use the following template to provide current updates about the Regional Violence Prevention Coalition in your Service Planning Area. You are welcome to use additional space and include attachments as needed.

Please complete the entire template to the best of your ability. Completed worksheets should be submitted as both a PDF and a Word document via email to Nana Sarkodee-Adoo (nsarkodee-adoo@ph.lacounty.gov), Vagho Avetisyan (vavetisyan@ph.lacounty.gov), and Andrea Welsing (awelsing@ph.lacounty.gov) by start of day August 1, 2022.

<u>COALITION HISTORY AND OVERVIEW</u>	
Coalition name and Service Planning Area:	
When was your coalition formed?	____/____/____
How frequently does your coalition meet? (Check one.)	<input type="checkbox"/> Weekly <input type="checkbox"/> Every other month <input type="checkbox"/> Monthly <input type="checkbox"/> Other: _____
Does your coalition currently meet in person, virtually, or a hybrid of both? (Check one.)	<input type="checkbox"/> In person <input type="checkbox"/> Virtual <input type="checkbox"/> Hybrid
Please briefly describe why your coalition was developed, its original purpose and how it incorporates a focus on violence prevention. If your coalition is guided by a theory or framework, please briefly describe this theory. (Describe here or attach relevant documentation.)	
Has your coalition established a shared mission or vision as a group? If so, please state.	<input type="checkbox"/> No <input type="checkbox"/> Yes, see below. Mission/Vision:



<p>Has your coalition created and voted upon bylaws? (Attach bylaws if available.)</p>	<p style="text-align: center;"> <input type="checkbox"/> No <input type="checkbox"/> Yes, see attached. </p>
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COALITION OUTREACH AND MEMBERSHIP

<p>Briefly describe the outreach activities used to recruit and retain coalition members.</p>	
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<p>Has your coalition elected steering committee members? If so, please provide a brief overview of how committees were formed and how they are overseen, including names and background about committee leads.</p>	<p style="text-align: center;"> <input type="checkbox"/> No <input type="checkbox"/> Yes, see below. </p> <p>Explanation (if steering committee exists):</p>
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<p>Who are your coalition's stipend recipients? For each stipend recipient, address the following:</p> <ul style="list-style-type: none"> Full Name Connection to SPA (Do they live, work, or attend school within your SPA? Both?) Are they a youth representative or parent representative? (If they are receiving a stipend for another contribution, please describe next to "Other.") What other community-based organizations, schools, faith-based organizations etc. do they represent or are they affiliated with? Has this person signed a stipend agreement with your organization? 	<p>Stipend Recipient #1 Name:</p> <p>RVPC Coalition Affiliation:</p> <p><input type="checkbox"/> Youth Representative</p> <p><input type="checkbox"/> Parent Representative</p> <p><input type="checkbox"/> Other: _____</p> <p>Connection to SPA:</p> <p><input type="checkbox"/> Live <input type="checkbox"/> Work/School</p>	<p>Organization and/or Affiliations:</p> <p>Has this person signed a stipend agreement? <input type="checkbox"/> Yes. <input type="checkbox"/> No.</p>
	<p>Stipend Recipient #2 Name:</p> <p>RVPC Coalition Affiliation:</p> <p><input type="checkbox"/> Youth Representative</p> <p><input type="checkbox"/> Parent Representative</p> <p><input type="checkbox"/> Other: _____</p> <p>Connection to SPA:</p> <p><input type="checkbox"/> Live <input type="checkbox"/> Work/School</p>	<p>Organization and/or Affiliations:</p> <p>Has this person signed a stipend agreement? <input type="checkbox"/> Yes. <input type="checkbox"/> No.</p>
	<p>Stipend Recipient #3 Name:</p> <p>RVPC Coalition Affiliation:</p> <p><input type="checkbox"/> Youth Representative</p> <p><input type="checkbox"/> Parent Representative</p> <p><input type="checkbox"/> Other: _____</p> <p>Connection to SPA:</p> <p><input type="checkbox"/> Live <input type="checkbox"/> Work/School</p>	<p>Organization and/or Affiliations:</p> <p>Has this person signed a stipend agreement? <input type="checkbox"/> Yes. <input type="checkbox"/> No.</p>
	<p>Stipend Recipient #4 Name:</p>	



COALITION OUTREACH AND MEMBERSHIP		
	RVPC Coalition Affiliation: <input type="checkbox"/> Youth Representative <input type="checkbox"/> Parent Representative <input type="checkbox"/> Other: _____	Organization and/or Affiliations:
	Connection to SPA: <input type="checkbox"/> Live <input type="checkbox"/> Work/School	Has this person signed a stipend agreement? <input type="checkbox"/> Yes. <input type="checkbox"/> No.
	Stipend Recipient #5 Name:	
	RVPC Coalition Affiliation: <input type="checkbox"/> Youth Representative <input type="checkbox"/> Parent Representative <input type="checkbox"/> Other: _____	Organization and/or Affiliations:
	Connection to SPA: <input type="checkbox"/> Live <input type="checkbox"/> Work/School	Has this person signed a stipend agreement? <input type="checkbox"/> Yes. <input type="checkbox"/> No.

COALITION STRENGTHS AND CHALLENGES	
What are some of your coalition's strengths?	
What challenges are your coalition currently facing?	
What voices or perspectives might still be missing from your coalition?	
What are your top three goals for your coalition this contract term? (Examples include recruiting of youth participants, retaining a certain number of members, outreaching to more faith-based organizations, recruiting at least two school administrators, etc.)	